



Student Checklist for Final Defense and Graduation

- _____ 1. Confirm with Kate completion of degree requirements (*recommended at least two semesters before anticipated graduation*)
- _____ 2. Schedule final exam with committee (*Kate will reserve your rooms*)
- _____ 3. [Request warrant](#) *no less than 6 weeks prior to exam date*
- _____ 4. Apply to graduate through your MyUW Student Center
- _____ 5. Review [Completing Your Doctoral Degree and Guide to Preparing Your Doctoral Dissertation](#) *on the Graduate School website*
- _____ 6. Circulate thesis to thesis committee *2 weeks before exam date*
- _____ 7. Complete and submit [Summary of Accomplishments](#)
- _____ 8. Determine thesis deposit date (*this is your last day as a graduate student*)
- _____ 9. Defend; have committee members sign paper warrant (*you keep this*). *Kate Initiates e-sign and submits warrant*
- _____ 10. Complete [Online Doctoral Surveys](#)
- _____ 11. Deposit dissertation and certificates of completion of Online Doctoral Surveys
- _____ 12. Remind your PI to give you a final S grade for your 990 research
- _____ 13. *Celebrate! Relax! Pat yourself on the back!*