Integrated Program in Biochemistry
UNIVERSITY OF WISCONSIN–MADISON

Student Checklist for Final Defense and Graduation

_____ 1. Confirm with Kate completion of degree requirements (*recommended at least two semesters before anticipated graduation*)

_____ 2. Schedule defense with committee (*Kate will reserve your rooms*); send calendar invite

_____ 3. Request warrant *no less than 6 weeks prior to exam date*

_____ 4. Apply to graduate through your MyUW Student Center

_____ 5. Review Completing Your Doctoral Degree and Guide to Preparing Your Doctoral Dissertation *on the Graduate School website*

_____ 6. Circulate thesis to thesis committee *2 weeks before exam date*

_____ 7. Complete and submit Summary of Accomplishments or send current CV to Kate

_____ 8. Determine thesis deposit date (*this is your last day as a graduate student*)

_____ 9. Defend. *Kate initiates e-signatures and submits warrant*

_____ 10. Complete Online Doctoral Surveys

_____ 11. Deposit dissertation ($90 fee) and certificates of completion of Online Doctoral Surveys

_____ 12. Remind your PI to give you a final S grade for your 990 research

_____ 13. *Celebrate! Relax! Pat yourself on the back!*

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